

**Bexar County**  
**Emergency Services District No. 8**  
**Meeting Minutes**  
**July 11, 2017**  
**6:30 P.M.**

The Bexar County Emergency Services District No. 8 conducted a special meeting at 18515 Scenic Loop Rd, Helotes, Texas 78023 on July 11, 2017 beginning at 6:30 P.M. The following was discussed:

1. Commissioner Hune called the Bexar County Emergency Services District No. 8 Meeting to Order at 6:30 P.M. and established a quorum. Commissioner Voss arrived at 6:33 P.M.
2. Pledge of Allegiance was recited.
3. Citizens to be heard (3-minute time limit per person). *There weren't any citizens signed up to speak during this segment.*
4. Approval of the Minutes of June 6, 2017 and June 27, 2017 meetings. Commissioner Reeves made a motion to approve the minutes of June 6. Commissioner Yates seconded the motion. Motion carried by a 5/0 vote in favor of. Commissioner Reeves made a motion to approve the minutes of June 27. Commissioner Logan seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Chief's Report:
  - a. Run Report. *The Chief stated that there was nothing abnormal in the runs over the past month. A few questions were asked by the Board members and were answered by the Chief.*
  - b. Update on Fire Service Operations. *The Chief stated that there was currently an open records request on files related to a fatality that the department had responded to. The department took part in a 4<sup>th</sup> of July celebration. One last thing mentioned was that the hydrant testing that the department performs was almost completed.*
6. **Closed Session** for consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code: *Commissioner Hune stated that the Board would be going into closed session at this time. (6:44 P.M.)*
  - a. Discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code to include the performance review of the Administrator. *The Board came back out into open session at 7:57 P.M.*
7. Discussion and possible action on an agreement with Chris Costley for consulting services associated with the preparation of the ESD No. 8 Proposed Budget. *Commissioner Logan mentioned an email received that offered budget assistance at no cost. Commissioner Logan suggested that the Board check that out as well as other financial help from other sources before hiring Chris Costley. Commissioners Hune, Voss and Yates said that there was no need and that the free assistance offered would be no help. Commissioner Voss made a motion to approve an agreement at a cost of \$ 3,000.00 for Mr. Costley to prepare*

*the ESD No 8 Budget. Commissioner Yates seconded the motion. Motion carried by a 3/2 vote in favor of. Commissioners' Logan and Reeves voted against the agreement.*

8. Discussion for the Proposed Budget: *Mr. Costley proceeded to present a proposed budget to the Board via Power Point Display and summarized the following items one by one. He increased the incoming revenues by 8 % over this fiscal year's revenue. Commissioners' Voss, Reeves, Mr. Costley and the administrator will be meeting later in the week to go over the figures once more. No further action was taken on this agenda item.*
  - a. Revenue Update and Tax Rate.
  - b. Administration
  - c. Administrative and Fire Personnel
  - d. Training Items
  
9. Discussion and possible action on the future locations for the ESD No. 8 meetings:
  - a. Review of the Meeting Plan and schedule of upcoming meetings. *The Meeting Plan was reviewed by the Board. It was decided that the next group of meetings will be August 1, 15, 22 and September 5, 2017.*
  - b. Location for the upcoming meetings for ESD No. 8. *Commissioner Hune stated that Mr. Campbell, the District's Attorney, informed him that the public meetings can be held at the fire station. Commissioner Reeves disagreed and stated that the public hearings must be held within district boundaries. No further action was taken on this item.*
  - c. Directing the Administrator to advertise the two public meetings on August 15<sup>th</sup> and August 29<sup>th</sup> on the Proposed Budget and Tax Rate to be voted on by the Board on September 5, 2017. *Commissioner Yates made a motion directing the Administrator to advertise the two public meetings (on the dates of August 15<sup>th</sup> and the 22<sup>nd</sup>). Commissioner Voss seconded the motion. Motion carried by a 5/0 vote in favor of.*
  
10. Financials:
  - a. Review of the financial reports for the District. *The Board reviewed the financial reports for the District.*
  - b. Authorization to pay the bills through July 31, 2017. *Commissioner Reeves made a motion to pay the bills through July 31, 2017. Commissioner Yates seconded the motion. Motion carried by a 5/0 vote in favor of.*
  
11. Adjourn. *Commissioner Reeves made a motion to adjourn. Commissioner Yates seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting adjourned at 9:54 P.M.*

**ATTEST:**

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**Ms. Linda Logan**  
**Secretary**

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**Ms. Gloria Salinas**  
**Administrator**