

**Bexar County  
Emergency Services District No. 8  
Meeting Minutes  
January 5, 2016  
6:30 P.M.**

The Bexar County Emergency Services District No. 8 conducted a meeting at 19215 Scenic Loop Road, Helotes, Texas 78023 on January 5, 2016 beginning at 6:30 P.M. The following was discussed;

1. Commissioner Reeves called the Bexar County Emergency Services District No. 8 Meeting to Order at 6:35 P.M. and established a quorum.
  - a. The Pledge of Allegiance was recited.
2. Citizens to be heard. (3 minute time limit per person) There weren't any citizens signed up to speak during this segment.
3. Approval of Minutes from the December 8, 2015 meeting. Commissioner Kunz made a motion to approve the minutes. Commissioner Hooper seconded the motion. Motion carried by a 3/0 vote in favor of.
4. Discussion, update and/or appropriate action on the following:
  - a. Presentation by a representative of the Texas County & District Retirement System providing information on pension plan options for the ESD No. 8 employees. There was discussion between the Chief and the Board on the different options for the retirement plan. No action was taken by the Board until other options are explored. This item will carry over for the next meeting.
  - b. A lease agreement with the City of Grey Forest related to the fire station located at 18515 Scenic Loop Road, Helotes, Texas 78023. The lease agreement is still being ironed out by the attorneys for the different entities.
  - c. Transfer of the Grey Forest Area Volunteer Fire Department assets to the District update. The department's Board will be holding a meeting later in the week related to approving the transfer. No further action on this item at this time.
  - d. Appropriate action on a possible purchase of a new fire apparatus vehicle and/or paying off the fire vehicle that had was purchased on behalf of the City of Grey Forest by the Grey Forest AVFD. Commissioner Hooper made a motion to assume payment on Engine No. 1 totaling \$ 16,500.00 annually. Commissioner Kunz seconded the motion. Motion carried by a 3/0 vote in favor of.
  - e. Chief's Report. The Chief reported that the department continued to be busy over the past month. The department did public outreach by running Santa runs within the District for the month of December.
  - f. Discussion and appropriate action on renting office space for the District. Commissioner Hooper made a motion authorizing Commissioner Reeves to speak with Mr. Scharf about what properties might be available to lease as office space for the District. Commissioner Kunz seconded the motion. Motion carried by a 3/0 vote in favor of.

**5. Financials.**

- a. **Review of the financial reports. This item was deferred.**
    1. **Add new line item to the ESD8 budget from City of Grey Forest. Commissioner Hooper made a motion to add a new line item to the District's budget showing the City of Grey Forest income. Commissioner Kunz seconded the motion. Motion carried by a 3/0 vote in favor of.**
  - b. **Authorization to pay the bills. Commissioner Hooper made a motion to pay the bills. Commissioner Kunz seconded the motion. Motion carried by a 3/0 vote in favor of.**
  - c. **Authorization to transfer \$50,000.00 into the District's payroll account. Two motions were made on this item. The first motion made was by Commissioner Hooper who authorized the transfer of \$ 50,000.00 into the payroll account. Commissioner Kunz seconded the motion. Motion carried by a 3/0 vote in favor of. The second motion was made by Commissioner Kunz who authorized a monthly auto transfer into the payroll account from the operating account at Frost Bank. Commissioner Hooper seconded the motion. Motion carried by a 3/0 vote in favor of.**
- 6. Determine agenda items for the next regular Board meeting tentatively scheduled for February 2, 2016. There were no items to add to the agenda at this time.**
- 7. Adjourn. Commissioner Hooper made a motion to adjourn. Commissioner Kunz seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting was adjourned at 8:22 P.M.**

**ATTEST:**

---

**Mr. Carl Kunz**  
**Secretary/Treasurer**

---

**Ms. Linda Reeves**  
**President**