

**Bexar County  
Emergency Services District No. 8  
Meeting Minutes  
July 7, 2015  
6:30 P.M.**

The Bexar County Emergency Services District No. 8 conducted a meeting at 19215 Scenic Loop Road, Helotes, Texas 78023 on July 7, 2015 beginning at 6:30 P.M. The following was discussed;

1. Commissioner Reeves called the Bexar County Emergency Services District No. 8 Meeting to Order at 6:30 P.M. and established a quorum.
  - a. The Pledge of Allegiance was recited.
2. Citizens to be heard. (3 minute time limit per person) There weren't any citizens signed up to speak during this segment.
3. Approval of Minutes from the June 23, 2015 meeting. Commissioner Dellert made a motion to approve the meeting minutes. Commissioner Hooper seconded the motion. Motion carried by a 3/0 vote in favor of.
4. Monthly Run and Financial Reports due from the Grey Forest Area Volunteer Fire Department. For agenda item 4.a., b & c, Mr. Don Reddout summarized and reviewed the expenditures of the fire department over the past month. The Board also reviewed the run report from calls made over the past month. There weren't any questions from the Board. Mr. Reddout reported that there weren't any activities scheduled for the next month.
  - a. Review of the Financial Reports and receipts. (see above)
  - b. Review of the Run Report. (see above)
  - c. Report by Mr. Don Reddout on activities concerning the Service Provider's operation. (see above)
5. Discussion, updates and/or appropriate action on the following items;
  - a. Consideration to purchase real estate on the north boundary of the District to build a fire station. (Board may go into Closed Session. No action will take place during Closed Session.) The Board went into closed session with this item but chose not to take any action until the next meeting after it came back into open session.
  - b. Updates on the online NIMS courses that the Board and VFD members will be required to take as requested by the Bexar County Commissioner's Court. Mr. Perez sent the Board an updated set of links related to the NIMS courses that the County was requesting be completed in the next 30 to 45 days. Each Board member will be working on completing the online courses.
  - c. Update on the contract between the District and the Grey Forest Area Volunteer Fire Department. The fire department Board has not met in order to review the contract. No further action on this issue.

- d. **Discussion and action on possible retention of Ken Campbell, Burns Anderson Jury & Brenner, LLP to be District's general counsel. Commissioner Dellert made a motion to retain Ken Campbell of Burns Anderson Jury & Brenner, LLP as the District's general counsel. Commissioner Hooper seconded the motion. Motion carried by a 3/0 vote in favor of.**
- e. **Preliminary report on tax revenues expected to fund the FY 2016 Budget. This item was deferred until the workshop meeting tentatively scheduled before the end of July.**
- f. **Approval to possibly purchase a Mac laptop. Commissioner Dellert made a motion to approve the purchase of a Mac laptop not to exceed \$ 1,700.00. Commissioner Hooper seconded the motion. Motion carried by a 3/0 vote in favor of.**
- g. **Set dates for the Truth-in-Taxation public hearings and the date to adopt the FY 2016 Budget and set the new Tax Rate. Commissioner Dellert made a motion for the public hearings to take place on August 12 & 19, 2015 and the adoption of the new budget and set the tax rate meeting to be held on August 26, 2015. Commissioner Hooper seconded the motion. Motion carried by a 3/0 vote in favor of.**
- g. **Authorization for the Administrator to publish the required public hearing notices in the newspaper. Commissioner Dellert made a motion to authorize the Administrator to publish the required public hearing notices in the newspaper. Commissioner Hooper seconded the motion. Motion carried by a 3/0 vote in favor of.**
- h. **Consideration to condense the size of the proposed fire station on Cielo Vista. No action taken on this item until after a workshop is completed prior to the end of July.**
- i. **Update on the City of Grey Forest Council meeting. Mr. Perez gave the Board an update on the meeting and how the Council was going to be following up that.**

**6. Financial Reports.**

- a. **Review the Financial Reports of the District. Mr. Perez summarized and reviewed the financials during agenda item 5.e. in conjunction with the FY 2016 Budget. There weren't any questions related to the expenditures and balance sheet.**
- b. **Approval to pay the District bills. Commissioner Dellert made a motion to pay the bills. Commissioner Hooper seconded the motion. Motion carried by a 3/0 vote in favor of.**
- c. **Approval to add a "Capital Expense" line item to the current budget and possibly transfer funds into it. Commissioner Dellert made a motion to add a "Capital Expense" line item to the current budget. Commissioner Hooper seconded the motion. Motion carried by a 3/0 vote in favor of.**
- d. **Discussion and possible action to pay off the fire truck loan. After speaking with Mr. Don Reddout, it was discovered that the loan documents do not provide for paying the loan early on the fire truck.**

7. Determine agenda items for the next regular Board meeting scheduled for August 4, 2015. There weren't any new items to add to the agenda for next month's meeting at the present time.
8. Adjourn. With no further business before the Board, the meeting was adjourned at 7:48 P.M.

**ATTEST:**

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**Mr. Luis Dellert**  
**Secretary**

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**Mr. Gil Perez**  
**Administrator**