

**Bexar County
Emergency Services District No. 8
Meeting Minutes
March 15, 2016
6:30 P.M.**

The Bexar County Emergency Services District No. 8 conducted a meeting at 19215 Scenic Loop Road, Helotes, Texas 78023 on March 15, 2016 beginning at 6:30 P.M. The following was discussed:

1. Commissioner Reeves called the Bexar County Emergency Services District No. 8 Meeting to Order at 6:40 P.M. and established a quorum.
 - a. The Pledge of Allegiance was recited.
2. Citizens to be heard. (3-minute time limit per person.) There weren't any citizens signed up to speak during this segment.
3. Approval of Minutes from the March 1, 2016 meeting. Commissioner Kunz made a motion to approve the minutes. Commissioner Hooper seconded the motion. Motion carried by a 3/0 vote in favor of.
4. Discussion, update and/or appropriate action on the following:
 - a. Acquiring office space for the District. Commissioner Kunz made a motion to lease the temporary office space offered by the Spa. Commissioner Hooper seconded the motion. Motion carried by a 3/0 vote in favor of.
 - b. Discussion related to finding real estate for a fire station. The Board went into closed session at 6:47 P.M. and back into open session at 7:12 P.M related to this item. Both Commissioner Kunz and Commissioner Hooper will be working together to look at potential properties for a fire station that Mr. Gabe Perez found for the Board.
 - c. Discussion on QuickBooks options. Commissioner Hooper made a motion to try the 30 day QuickBooks Online option for one computer on the cloud and authorize Commissioner Kunz to purchase the online version. Commissioner Kunz seconded the motion. Motion carried by a 3/0 vote in favor of.
5. Financials
 - a. Review of the Budget. The Board reviewed the proposed amended budget and were comfortable with the line items after explanation from the administrator.
 - b. Authorization to pay the bills. Commissioner Hooper made a motion to pay the bills. Commissioner Kunz seconded the motion. Motion carried by a 3/0 vote in favor of. Commissioner Kunz made an additional motion at this time authorizing the fire department to use their AMEX credit card until the District receives their credit cards and exchanges them. The District will reimburse the fire department for use of their credit cards. Commissioner Hooper seconded the motion. Motion carried by a 3/0 vote in favor of.
6. Determine agenda items for the next regular Board meeting tentatively scheduled for April 5, 2016. Some of the items to be added to the next agenda are as follows; signage for the District's assets, follow up on both property and a fire station, updates

on the credit card application and office space issue, action to amend the current budget.

7. **Adjourn.** Commissioner Hooper made a motion to adjourn. Commissioner Kunz seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting adjourned at 8:41 P.M.

ATTEST:

Mr. D. Carl Kunz
Secretary

Ms. Linda Reeves
President