

**Bexar County
Emergency Services District No. 8
Meeting Minutes
November 3, 2015
6:30 P.M.**

The Bexar County Emergency Services District No. 8 conducted a meeting at 19215 Scenic Loop Road, Helotes, Texas 78023 on November 3, 2015 beginning at 6:30 P.M. The following was discussed;

1. Commissioner Reeves called the Bexar County Emergency Services District No. 8 Meeting to Order at 6:30 P.M. and established a quorum.
 - a. Recognition of special guests. Mr. Campbell, the District's attorney as well as some of the City of Grey Forest council members were present.
 - b. The Pledge of Allegiance was recited.
2. Citizens to be heard. (3 minute time limit per person) There weren't any citizens signed up to speak during this segment.
3. Approval of Minutes from the October 6, 2015 meeting. This item was deferred.
4. Discussion and appropriate action on the following:
 - a. A lease agreement with the City of Grey Forest related to the fire station located at 18515 Scenic Loop Road, Helotes, Texas 78023. This item continues to be negotiated.
 - b. Chief's Report to include the following;
 1. Update on the hiring of firefighters for the District at the current staffing levels that the Grey Forest AVFD had prior to October 1, 2015. All of the firefighters have been hired by the District.
 2. Update on the required insurance needed to cover vehicles, equipment and personnel. All of the required insurances were in effect as of October 1 and under the District's name.
 3. Update on the internet service at the fire station. TWC internet service has been upgraded to the agreed upon speed.
 4. Update to begin transferring existing utility accounts and other credit accounts into the District's name. This item has already been completed.
 5. Update on contracting with ADP for payroll services. The District is preparing the bank paperwork so that ADP will be able to draft from a separate account.
 6. Update to continue, with the District's attorney's concurrence and conditions, the Junior Firefighter Program. Mr. Campbell is currently working on this item.
 - c. Discussion and appropriate action related to the transfer of assets and/or the other matters as brought forth from the Grey Forest Area VFD to the District.

Mr. Campbell and two members will be meeting with members of the GFAVFD to come to an agreement so that the transfer of assets can continue.

- d. Discussion and action on resignation or employment of Gil Perez and actions related to same. (The Board may go into close session on this item. No action will be taken during the closed session.). Commissioner Reeves stated that at this time, in accordance with Closed Session procedures, the Board would be going into closed session at 7:01 P.M. After the Board came back into Open Session, Commissioner Dellert made a motion to not accept the resignation of Gil Perez. Commissioner Hooper seconded the motion. Motion carried by a 3/0 vote in favor of.**

5. Financials.

- a. Authorization to pay the bills. Commissioner Dellert made a motion to pay the bills. Commissioner Hooper seconded the motion. Motion carried by a 3/0 vote in favor of.**
- b. Review of the credit card policy. Mr. Campbell will be sending the Board a copy of a proposed credit card policy within the next two weeks for the Board's review.**

- 6. Determine agenda items for the next regular Board meeting tentatively scheduled for December 1, 2015. The only item discussed to be put on the agenda for the next meeting is a presentation by a representative of the Texas Retirement Fund.**

- 7. Adjourn. With no further business before the Board, the meeting was adjourned at 7:44 P.M.**

ATTEST:

**Mr. Luis Dellert
Secretary/Treasurer**

**Mr. Gil Perez
Administrator**