

**Bexar County
Emergency Services District No. 8
Meeting Minutes
June 5, 2018
6:30 P.M.**

The Bexar County Emergency Services District No. 8 conducted a meeting at the Grey Forest City Hall located at 18502 Scenic Loop Road, Helotes, Texas 78023 on June 5, 2018 beginning at 6:30 P.M. The following was discussed:

1. Commissioner Hune called the Bexar County Emergency Services District No. 8 Meeting to Order at 6:30 and established a quorum.

Commissioners' Hune, Voss and Yates in attendance. Commissioner Burke arrived at 6:58 pm. Commissioner Logan was absent.

2. Pledge of Allegiance was recited.

3. Citizens to be heard.

There were no citizens signed up to speak.

4. The minutes from the May 1, 2018 meeting were approved.

Commissioner Yates made the motion and Commissioner Voss seconded the motion. The motion carried 3-0.

5. Discussion and action on the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, specifically District Administrator Gloria Salinas; the District reserves the right to go into Closed Meeting on this item under Section 551.071 and/or 551.074, Texas Government Code.

The Board went into Closed Session to discuss the evaluation of the Administrator, Gloria Salinas at 6:34 pm. The Board invited the Administrator into Closed Session at 6:45 and returned into Open Session at 6:58. There was no action taken in Closed Session.

Once in Open Session, a motion was made to terminate the Administrator by Commissioner Yates and seconded by Commissioner Voss. Motion carried by a vote of 3 -0.

6. Discussion and action on the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, specifically Fire Chief Shane Reddout; the District reserves the right to go into Closed Meeting on this item under Section 551.071 and/or 551.074, Texas Government Code.

The Board went into Closed Session to discuss the evaluation of the Fire Chief, Shane Reddout at 6:59 pm. The Board invited the Fire Chief into Closed Session and returned into Open Session at 7:23. There was no action taken in Closed Session.

7. Updates and possible action on the following items related to the planning of additional fire stations;
 - a. Create a sub-committee and select the members to review the proposals submitted to the District.

After discussion of the necessity and structure of the Sub-Committee to rate the proposals submitted to the District a motion was made to appoint Commissioners' Hune, Yates and Chief Reddout to this Sub-Committee. Commissioner Yates made the motion and seconded by Commissioner Voss. The motion carried by a vote of 4-0.

8. Discussion and approval of an agreement between the District and Mr. Chris Costley to provide budget consulting services for the District's FY 2019 Budget and other duties.

The motion for the approval of the agreement between Chris Costley and the Emergency Services District No. 8 was made by Commissioner Yates and seconded by Commissioner Voss. The motion carried by a vote of 4-0.

9. Discussion and possible action on the management and maintenance of the Information Technology infrastructure for the District.

Chief Reddout introduced Dorin of the FireGuy IT Service. There was a brief presentation of the services. Commissioner Voss asked about insurance and bonding of the service. Commissioner Yates expressed a concern of the ability of the service to be on call. The Board decided to bring this item back in July with additional research and other options for service providers to manage the IT needs of the District.

10. Discussion and possible action on the purchase of two (2) Motorola radios for utilization of future deployments.

Chief Reddout presented the details of the Motorola radio under consideration. The current budget included the purchase of one radio, but with savings in other purchases made during this fiscal year requested a second radio. After discussion by the Board, there was a motion to move forward with the purchase of one radio and review the needs for radios in the upcoming budget discussions. The motion was made by Commissioner Yates and seconded by Commissioner Voss. Motion carried by a vote of 4-0.

11. Discussion and approval of the vehicle and equipment replacement schedule plan.

The plan has been updated and the prioritization of needs is being prepared.

12. Workshop.

- a. Call the Workshop to Order and establish a quorum.

The Workshop was called into Session at 7:56 pm.

- b. Discussion of Priorities for the District.

The priorities were summarized as ensuring equipment needs were identified; address manpower levels in preparation for the new station, project management budget for the new station project and reviewing other capital needs.

- c. FY 2019 preliminary budget presentation and discussion led by Mr. Costley.

Chris Costley provided a quick rundown of the model prepared for the upcoming budget preparation.

d. Adjourn.

The Workshop was closed at 8:44 and the Emergency Services District No. 8 Board was called back into session at 8:44 pm.

13. Chief's Report.

a. Run Report.

Chief Reddout provided the Board with a review of the number of calls for service.

b. Information items.

The Board was provided information of other service related items and the impending loss of up to four employees moving to other Fire Departments.

14. Financials:

a. Review of the financial reports for the District.

The Board reviewed the financial report provided.

b. Approval to pay the bills through June 30, 2018.

Commissioner Yates made the motion to pay the bills for the month of June and was seconded by Commissioner Voss. Motion carried 4-0.

c. Update related to the payroll process and procedures.

Commissioner Burke is continuing the review.

d. Update on accounting policies and procedures.

Commissioner Burke is continuing the review.

15. Review of the meeting planner.

There were no questions on the plan for meeting the future meetings. Commissioner Hune did state that there is a need for a Special meeting to review and approve the Audit for Fiscal Year 2017.

16. Requests from the Board for any agenda items to consider at the next meeting scheduled for July 10, 2018.

Commissioner Yates requested a standing agenda item to provide updates on the Fire Station No. 2 program.

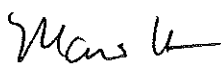
17. Adjourn.

With no further business before the Board the meeting was adjourned at 9:25 pm.

ATTEST:



Mr. William Burke
Secretary/Assistant Treasurer



Mr. Mario Hune
President