

Bexar County
Emergency Services District No. 8
Meeting Minutes
July 10, 2018
6:30 P.M.

The Bexar County Emergency Services District No. 8 will conduct a meeting at the Grey Forest City Hall located at 18502 Scenic Loop Road, Helotes, Texas 78023 on July 10, 2018 beginning at 6:30 P.M. The following will be discussed with possible action as necessary:

1. Call the Bexar County Emergency Services District No. 8 Meeting to Order and establish a quorum. *Commissioner Hune called the Bexar County Emergency Services District No. 8 meeting to order at 6:55 p.m. and established a quorum*
2. Pledge of Allegiance. *Pledge of Allegiance was recited*
3. Citizens to be heard. (3-minute time limit per individual) *There were two citizens to be heard on the signup sheet. Travis Lorton and George Monroy. Mr. Lorton had comments pertaining to item #7 and Mr. Monroy spoke in relation to item #6. Both are noted below in each section*
4. Approval of the minutes from the meeting of June 5, 2018 and the Special Meeting on June 28, 2018 meetings. *Commissioner Yates requested that the name Dona Edda Jones be corrected to show Donna Ede Jones on the June 28th minutes. Commissioner Yates made a motion to approve minutes as amended. Commissioner Burke seconded the motion. The motion passed 3-0*
5. Chief's Report.
 - a. Run Report. *Chief Reddout provided the Board with a review of the number of calls for service. Chief also mentioned that there were two calls for structure fire and made note of two staff members leaving recently.*
 - b. Information and Items of Interest. *The Board was provided information of other service related items including possibly engaging Lexipol to provide a policy and procedure management system. The Board decided to bring this item back in August*
6. Discussion and possible action on personnel matters related to the performance review of the ESD No. 8 Fire Chief Shane Reddout; the District reserves the right to go into Closed Meeting on this item under 551.074, Texas Government Code. *The Board went into Closed Session to discuss the review of the Fire Chief, Shane Reddout at 7:49 pm. The Board returned from close session at 7:59. There was no action taken in Closed Session.*
7. Discussion and possible action on the management and maintenance of the Information Technology infrastructure for the District. *Mr. Monroy provided a presentation describing the services his organization (Monroy IT Services) could offer pertaining to Information Technology support. Questions about service times and liability insurance were raised by Commissioners Burke and Yates. Additionally, a handout was provided that included an additional quote from Juern Technology. Commissioner Yates made a motion to take no action and bring the item up again in the August meeting. Commissioner Burke seconded the motion. The motion passed 3-0*

A demonstration of the proposed new website was shown by Travis Lorton. Commissioner Yates made a motion to activate the redesigned website. Commissioner Burke seconded the motion. The motion passed 3-0

8. Update and possible action related to the Fire Station No. 2 Project. Commissioner Yates distributed the RFQs that were received and will be scored and vetted by the subcommittee to produce the top three. Travis Lorton updated the board on expenses to date that have been spent on new station design and testing. The Board decided to bring this item back in August and review the subcommittee findings.
9. Presentation and discussion on the FY 2019 preliminary budget. Chris Costley led a line by line discussion and review of the preliminary FY 2019 budget. Chief Reddout proposed to include three additional hires for the upcoming fiscal year, as well as outlined his capital requests. Additional expense requests were made, but need to be vetted along with tax revenue projections. These items will be reviewed in the upcoming special meeting on July 17th 2018.
10. Discussion and possible action on advertising the two public meetings on August 14, 2018 and August 21, 2018 on the Proposed Tax Rate and Budget for Fiscal Year 2019 that is scheduled to be considered for adoption on September 4, 2018. Commissioner Yates made a motion to advertise the two upcoming public meetings on the Proposed Tax Rate and Budget for Fiscal Year 2019 in "The Helotes Echo". Commissioner Burke seconded the motion. The motion passed 3-0
11. Financial Items:
 - a. Review of the financial reports for the District. The Board reviewed the financial report provided.
 - b. Approval to pay the bills through July 31, 2018. Commissioner Yates made the motion to pay the bills for the month of July and was seconded by Commissioner Burke. Motion carried 3-0.
 - c. Update on accounting policies and procedures. No Current Updates
12. Review of the meeting planner and requests from the Board for any agenda items to consider at the next meeting scheduled for August 7, 2018. Items identified to be put on the next meeting were a discussion about Lexipol, revisiting the Information Technology discussion, and reviewing the top three RFQs from the subcommittee
13. Adjourn. With no further business before the Board the meeting was adjourned at 9:36 pm

The above notice was posted at the Bexar County Courthouse, Grey Forest City Hall and the Bexar 8 Fire Station no later than 6:00 P.M., Saturday, July 7, 2018.

Note: The Board may retire to Closed Meeting any time as allowed by applicable law between the meeting's opening and adjournment to discuss items listed on the agenda, including, but not limited to, consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.

ATTEST:


Chris Costley
Administrator


Mr. William Burke
Secretary/Assistant Treasurer