

**Bexar County
Emergency Services District No. 8
Meeting Minutes
December 4, 2018
6:30 P.M.**

The Bexar County Emergency Services District No. 8 will conduct a meeting at the Grey Forest City Hall located at 18502 Scenic Loop Road, Helotes, Texas 78023 on December 4, 2018 beginning at 6:30 P.M. The following will be discussed with possible action as necessary:

1. Call the Bexar County Emergency Services District No. 8 Meeting to Order and establish a quorum. *Commissioner Hune called the Bexar County Emergency Services District No. 8 meeting to order at 6:34 P.M. and established a quorum. A moment of silence was held for the 41st President George H. W. Bush and Captain Bob Guest of Leon Springs VFD.*
2. Pledge of Allegiance. *Pledge of Allegiance was recited.*
3. Citizens to be heard. (3-minute time limit per individual) *There were no citizens signed up to speak.*
4. Approval of the minutes from the meeting of November 13th, 2018. *Commissioner Yates made a motion to accept the minutes. Commissioner Voss seconded. The motion carried 3-0*
5. Election of Officers for 2019. *Commissioner Yates made a motion to elect officer positions according to the current positioning, with an additional review with the addition of the 5th member at a later date.*
6. Discussion and possible action regarding the Fire Station No. 2 Project
 - a. Update on the Fire Station No. 2 Project. *Commissioner Yates provided project design and estimate updates*
 - b. Discussion and possible action on the Financing Options for Fire Station No. 2 presented by Government Capital. *Kevin Lerner from Government Capital Lending discussed possible funding avenues and provided a high-level overview of rules and regulations associated with either option. A credit increase will be needed to move forward with funding which can be obtained by filing a waiver through the County or conducting public meetings with an associated nonprofit. Commissioner Yates made a motion to pursue a waiver for ESD No. 8 to request an increase to meet future requirements. With the amount to be determined prior to the next meeting by a subcommittee inclusive of Commissioner Voss, Commissioner Hune, Chris Costley, and Chief Reddout. Commissioner Voss seconded the motion. The motion carried 3-0*
 - c. Discussion and possible action on revising the project cost and/or design for Fire Station No.2. *Project Manager Ryan Rosborough updated board on discussions that have been taking place with design firm and provided a plan drawing of station to with projected cost of \$3.5MM. Commissioner Yates made a motion to accept and approve the projected Station 2 cost, but not authorize any expense outlay towards the project. Commissioner Voss seconded motion. The motion carried 3-0*

Commissioner Yates made a motion to request at the owner representative recommendation to accept Lunia Middleman as the most qualified architect and pursue engineering redesign / value analysis on the current design. Commissioner Voss seconded motion. The motion carried 3-0
7. Discussion and appropriate action on a request to accept an addendum to the Frost Bank Third Party Agreement with the Bank of New York Mellon related to collateralization of District funds approved by the

ESD No 8 Board on February 6, 2018. *Commissioner Yates made a motion to accept and sign addendum to the Frost Bank Third Party Agreement with the Bank of New York Mellon. Commissioner Voss seconded the motion. The motion carried 3-0*

8. Review of the financial reports for the District. *Financial reports were reviewed*

Discussion and approval to pay the bills through December 31, 2018. Commissioner Yates made a motion to pay bills through December 31, 2018. Commissioner Voss seconded the motion. The motion carried 3-0

Fire Chief's Report. Chief Reddout provided the Board with a review of the number of calls for service. Items of note this month included public relations events (Station Tours, Santa Run handouts, assistance with funeral for Captain Bob Guest of Leon Valley VFD) personnel training, and the current opening of 1 full time position.

9. Review of the meeting planner and discuss requests from the Board for any agenda items for consideration at the next meeting scheduled for January 8, 2018. *Item identified to be put on the next meeting was discussing upcoming sales tax initiative.*

10. Adjourn. *With no further business before the Board the meeting was adjourned at 8:15 P.M.*

The above notice was posted at the Bexar County Courthouse, Grey Forest City Hall and the Bexar County ESD No. 8 Fire Station no later than 6:00 P.M., Saturday, December 1, 2018.

Note: The Board may retire to Closed Meeting any time as allowed by applicable law between the meeting's opening and adjournment to discuss items listed on the agenda, including, but not limited to, consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.

ATTEST:


Chris Costley
Administrator


Mr. William Burke
Secretary/Assistant Treasurer