

Bexar County
Emergency Services District No. 8
Meeting Minutes
June 11, 2019 at 6:30 P.M.

The Bexar County Emergency Services District No. 8 will conduct a meeting at the Grey Forest City Hall located at 18502 Scenic Loop Road, Helotes, Texas 78023 on June 11, 2019 beginning at 6:30 P.M. The following will be discussed with possible action as necessary:

1. Call the Bexar County Emergency Services District No. 8 Meeting to Order and establish a quorum. *Commissioner Hune called the Bexar County Emergency Services District No. 8 meeting to order at 7:06 P.M. and established a quorum.*
2. Pledge of Allegiance. *Pledge of Allegiance was recited.*
3. Citizens to be heard. (3-minute time limit per individual) *There were no citizens signed up to speak.*
4. Approval of the minutes from the meeting of May 9, 2019. *Commissioner Yates made a motion to accept the minutes. Commissioner Voss seconded. The motion carried by a vote 3-0*
5. Update on the Fire Station No. 2 project
 - a. Update on the Fire Station No. 2 Project. *Project Management team provided update on progress with design company and timeline. Due to transition at Luna Middleman there has been a delay in the submission of paperwork to the city. Project management team is going to work with Luna Middleman and get the necessary resources required to get things back in line and the proper paperwork submitted in a timely matter. Payment for work thus far is being put on hold until we receive confirmation that Luna Middleman has rectified the timing issue. Commissioner Yates made a motion to adopt the Davis Bacon wage rates for contract labor standards on the Station No. 2 construction project. Commissioner Voss seconded. The motion carried 3-0*
 - b. Discussion and possible action regarding the scoring for selecting the construction contract. *An overview of the proposed scoring matrix was provided. Scoring factors include: Construction Cost, Relevant Experience & Qualifications, Project Personnel Experience, Past Performance & References, and Sub-Contractor Support & Experience. Commissioner Yates made a motion to adopt the scoring criteria as presented. Commissioner Burke seconded the motion. The motion carried 4-0*
6. Discussion and possible action regarding the Financial Management
 - a. Discussion and possible action on adopting an Investment Policy for ESD No. 8.
 - b. Discussion and possible action on the agreement with Government Capital Corporation to finance the Fire Station No. 2 Project.
 - c. Discussion and possible action on selecting TexPool to manage the investment pool for ESD No.8.
Commissioner Yates made a motion to approve items 6A,6B, and 6C as outlined on the agenda. Commissioner Voss seconded the motion. The motion carried 4-0
7. Discussion of the ESD No. 8 priorities for the upcoming fiscal year and review of the Vehicle and Equipment Replacement Plan. *Chief Reddout provided an overview of initial capital request and future needs. High cost items that should be noted include the removal of Utility and Water tender from last years list, and the inclusion of a new Command Vehicle on this year's list. The Board also*

agreed that it would be prudent to begin to spec out what the options and costs are pertaining to a new ladder truck.

8. Fire Chief's Report. Chief Reddout provided the Board with a review of the number of calls for service. Items of note this month included 3 structure fire calls, upcoming Instructor training activities, and currently there are two full time staff employees interviewing at another ESD.
9. Review of the financial report for the District. Financial reports reviewed for the period.
10. Review of the meeting planner and discuss requests from the Board for any agenda items for consideration at the next meeting scheduled for July 2, 2019. Items up for discussion during next meeting are an update on Station No. 2 status, and initial budget discussions for 2020 fiscal year.
11. Adjourn. With no further business before the Board the meeting was adjourned at 9:21 P.M.

The above notice was posted at the Bexar County Courthouse, Grey Forest City Hall and the Bexar County ESD No. 8 Fire Station no later than 6:00 P.M., Saturday, June 8, 2019.

Note: The Board may retire to Closed Meeting any time as allowed by applicable law between the meeting's opening and adjournment to discuss items listed on the agenda, including, but not limited to, consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.

ATTEST:


Chris Costley
Administrator


Mr. William Burke
Secretary/Assistant Treasurer