

**Bexar County**  
**Emergency Services District No. 8**  
**Meeting Minutes**  
**March 19, 2019**  
**6:30 P.M.**

The Bexar County Emergency Services District No. 8 will conduct a meeting at the Grey Forest City Hall located at 18502 Scenic Loop Road, Helotes, Texas 78023 on March 19, 2019 beginning at 6:30 P.M. The following will be discussed with possible action as necessary:

1. Call the Bexar County Emergency Services District No. 8 Meeting to Order and establish a quorum. *Commissioner Hune called the Bexar County Emergency Services District No. 8 meeting to order at 6:49 P.M. and established a quorum*
2. Pledge of Allegiance. *Pledge of Allegiance was recited.*
3. Citizens to be heard. (3-minute time limit per individual) *There were no citizens signed up to speak.*
4. Approval of the minutes from the meeting of February 5, 2019. *Commissioner Yates made a motion to accept the minutes. Commissioner Burke seconded. The motion carried 3-0*
5. Discussion and appropriate action on the Audit Report for the Fiscal Year ending 2018 and submission to the Bexar County Auditor's Office. (Presented by Donna Ede Jones, CPA) *Donna Ede Jones, CPA presented Audit Report for fiscal year 2018. Included in the presentation was a review of reports, opinion, financial statements and management letter. Additionally, Mrs. Jones recommended to amend budget if needed prior to the conclusion of the last month of fiscal year to reduce large variances. Commissioner Yates made a motion to approve fiscal 2018 Auditors report as presented, subject to minor spelling corrections and submit to Bexar County. Commissioner Burke seconded the motion. Motion carried 3/0*
6. Discussion and possible action regarding the Fire Station No. 2 Project
  - a. Update on the Fire Station No. 2 Project. *Project Manager Ryan Rosborough discussed the kickoff meeting with the building committee that was held. Points of note in the meeting included a review of previous plans and discussion of additional adjustments to design. Final draft of plans will be produced off most recent feedback. Goal for project is to start construction in June. Feedback from County is pending on adjustments/enhancements needed at site. Inquiry into tapping into city sewer line resulted in a recommendation to continue down the path of a septic tank due to cost constraints.*
  - b. Update on the discussion with the City of San Antonio to increase the Debt Limit for ESD No. 8. *Feedback from the city was a recommendation to accept ESD 8 incurring \$4,353,750. The City Council IGR Committee will be briefed on March 28 and we will take the item to full City Council on April 11.*

7. Discussion and appropriate action regarding the Sales Tax Referendum on May 4, 2019 and approving a contract for Election Services with the Bexar County Elections Office for the May 4 2019 General Election at an estimated cost of \$14,447.90. *A presentation of a draft for the community outreach plan and mailout/flyer material was shared with the Board. The presentation provided an overview on the impact of Sales Tax Referendum. Commissioner Yates made a motion to approve contract for Election Services with the Bexar County Elections Office for the May 4 2019 General Election at an estimated cost of \$14,447.90. Commissioner Burke seconded the motion. The motion carried 3/0*
8. Discussion and appropriate action appointing a Sub-Committee to review and evaluate the performance of the District Administrator. *Commissioner Yates made a motion to conduct the evaluation of the District Administrator by the President and Vice President consistent with past procedures. Commissioner Burke seconded the motion. The motion carried 3/0*
9. Discussion and possible action on the dissolution of the Grey Forest Area Volunteer Fire Department non-profit entity. *Commissioner Burke made a motion to dissolve the Grey Forest Area Volunteer Fire Department as an entity. Commissioner Hune seconded the motion. The motion carried 3/0*
10. Review of the financial report for the District. *Financial reports were reviewed*

Discussion and approval to pay the bills through the end of the third quarter of the current fiscal year (May 31, 2019). *Commissioner Yates made a motion to pay bills through May 31, 2019. Commissioner Burke seconded the motion. The motion carried 3-0*

11. Fire Chief's Report. *Chief Reddout provided the Board with a review of the number of calls for service, and a review of overall response times. Items of note were a call for an overturned cement truck, public relations outreach, conducting an upcoming aerial drive operating training, and an update on staffing with 1 open position. Chief Reddout provided information on a federal staff reimbursement program, and the proposal to pursue the partial funding through reimbursement of 6 additional staff.*
12. Review of the meeting planner and discuss requests from the Board for any agenda items for consideration at the next meeting scheduled for April 2, 2019. *Item for discussion in the upcoming meeting will include the finalization of plan for community outreach for Sales Tax Referendum*
13. Adjourn. *With no further business before the Board the meeting was adjourned at 8:41 P.M.*

**The above notice was posted at the Bexar County Courthouse, Grey Forest City Hall and the Bexar County ESD No. 8 Fire Station no later than 6:00 P.M., Saturday, March 16, 2019.**

**Note: The Board may retire to Closed Meeting any time as allowed by applicable law between the meeting's opening and adjournment to discuss items listed on the agenda, including, but not limited to, consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas**

Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.

ATTEST:

  
Chris Costley  
Administrator

  
Mr. William Burke  
Secretary/Assistant Treasurer