

**Bexar County**  
**Emergency Services District No. 8**  
**Meeting Minutes**  
**May 9, 2019**  
**6:30 P.M.**

The Bexar County Emergency Services District No. 8 will conduct a meeting at the Emergency Services District No. 8 Fire Station located at 18515 Scenic Loop Road, Helotes, Texas 78023 on April 9, 2019 beginning at 6:30 P.M. The following will be discussed with possible action as necessary:


1. Call the Bexar County Emergency Services District No. 8 Meeting to Order and establish a quorum. *Commissioner Hune called the Bexar County Emergency Services District No. 8 meeting to order at 6:45 P.M. and established a quorum*
2. Pledge of Allegiance. *Pledge of Allegiance was recited.*
3. Citizens to be heard. (3-minute time limit per individual) *There were no citizens signed up to speak.*
4. Approval of the minutes from the meeting of April 2, 2019. *Commissioner Yates made a motion to accept the minutes. Commissioner Burke seconded. The motion carried 3-0*
5. Discussion and action on the Canvass of election returns for May 4, 2019 Special Election, and necessary orders and actions relation to same, including, but not limited to, Order No. 05-09-19-05. *Commissioner Hune presented election results pursuant chapter 67 of the Texas election code from the Bexar County Elections Administrator, to other Board members were present including Commissioner Burke and Commissioner Yates. There were 50 votes for the adoption of a local sales and use tax in Bexar County Emergency Services District No. 8 at a rate not to exceed one and one-half percent in any location in the District, and 40 votes against. There were 0 overvotes and 2 undervotes. The members of the Board present at the meeting had no questions or requests to examine the returns, thus allowing for the approval and completion of the canvass of the election. Commissioner Yates made a motion that the Board, as the canvassing authority for this election, canvass the results of the May 4, 2019 Special Election of Bexar County Emergency Services District No. 8 by adopting the proposed order, declaring that the election was properly conducted, and that the voters have approved the adoption of a local sales and use tax in Bexar County Emergency Services District No. 8 at a rate not to exceed one and one-half percent in any location in the district. Commissioner Burke seconded. The motion carried 3-0*
6. Discussion and action on the repeal of the Telecommunications Exemption and the adoption of necessary orders and actions relating to same, including, but not limited to, Order No. 05-09-19-06. *Commissioner Yates made a motion to accept the order to repeal the Telecommunications Exemption and adoption of any actions identified by Order No. 05-09-19-06. Commissioner Burke seconded. The motion carried 3-0*

7. Discussion and possible action regarding the Fire Station No. 2 Project *Commissioner Yates provided update on progress with project manager and design of building. Expectation is that final design will be completed by the end of May.*
8. Discussion and possible action regarding the Finance Options with Government Capital Corporation. *Kevin Lerner with Government Capital Corporation provided updated terms and amortization schedule for the financing of the second fire station. Mr. Lerner outlined the process for securing the loan and provided a resolution that the Board will need to vote on to initiate the process. After a review the Board determined to bring this item up again during the June meeting. Commissioner Burke made a motion to postpone action regarding the Finance options with Government Capital and Investment options with Tex Pool until the June 4<sup>th</sup> Board meeting. Commissioner Yates seconded. Motion carried 3-0*
9. Discussion and possible action regarding Investment Options offered through Tex Pool Investments. *Commissioner Hune suggested that a subcommittee review Tex Pool and other investment options prior to the June meeting. The subcommittee will provide the Board with a recommendation during the June meeting. Commissioner Burke made a motion to postpone action regarding the Finance options with Government Capital and Investment options with Tex Pool until the June 4<sup>th</sup> Board meeting. Commissioner Yates seconded. Motion carried 3-0*
10. Discussion and possible action on the District Administrator performance evaluation. *Board committee provided a performance evaluation for the current Administrator. Items of note from the evaluation for the Administrator to address in the future included 1.) timing of minutes being distributed, and 2.) looking into a digital document control solution. Based off the evaluation Commissioner Yates made a motion to increase Administrator pay to \$34,000 annually effective May 9<sup>th</sup>, 2019. Commissioner Burke seconded. Motion carried 3-0*
11. Fire Chief's Report. *Chief Reddout provided the Board with a review of the number of calls for service and response times. Items of note this month included public relations events (outreach on sales tax, participated in Helotes parade, assistance with Cornyval) personnel training, and the recent full time hire for C shift. Initial roll out of Lexipol with B shift employees with no issues*
12. Review of the financial report for the District. *Financial reports were reviewed*
13. Review of the meeting planner and discuss requests from the Board for any agenda items for consideration at the next meeting scheduled for June 4, 2019. *Items identified to be put on the next meeting were the continuation on discussing action pertaining to items 8.) financing with Government Capital and 9.) Investing with TexPool. As well as kicking off the initial budget discussions*
14. Adjourn. *With no further business before the Board the meeting was adjourned at 7:35 P.M.*

**The above notice was posted at the Bexar County Courthouse and the Bexar County ESD No. 8 Fire Station no later than 6:00 P.M., Monday, May 6, 2019.**

**Note: The Board may retire to Closed Meeting any time as allowed by applicable law between the meeting's opening and adjournment to discuss items listed on the agenda, including, but not limited to, consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.**

**ATTEST:**

  
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**Chris Costley**  
**Administrator**

  
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**Mr. William Burke**  
**Secretary/Assistant Treasurer**