

**Bexar County
Emergency Services District No. 8
Meeting Minutes
April 14, 2020
6:30 P.M.**

The Bexar County Emergency Services District No. 8 will conduct a meeting at the Emergency Service District Fire Station located at 18515 Scenic Loop Road, Helotes, Texas 78023 on April 14, 2020 beginning at 6:30 P.M. *In order to comply with the Executive Orders issued by the Governor of Texas and Bexar County Executive Order NW-03 this meeting will be held via video conference.* The meeting will be available to the public at the following link: <https://meetingsamer4.webex.com/meetingsamer4/j.php?MTID=m7665616f3018757d70401955baa7b80a> and phone number (408) 418-9388. One member of the Board will be present at the meeting location.

The following will be discussed with possible action as necessary:

1. Call the Bexar County Emergency Services District No. 8 Meeting to Order and establish a quorum. *Commissioner Hune called the Bexar County Emergency Services District No. 8 meeting to order at 6:34 p.m. and established a quorum.*
2. Pledge of Allegiance. *Pledge of Allegiance was recited.*
3. Citizens to be heard. (Individuals will be allotted 3 minutes) *There were no citizens signed up to speak.*
4. Approval of the minutes of the March 10, 2020 meeting. *Commissioner Yates made a motion to accept the minutes. Commissioner Burke seconded. The motion carried by a vote 4-0*
5. Discussion and appropriate action on the Audit Report for the Fiscal Year ending 2019 and submission to the Bexar County Auditor's Office. (Presented by Donna Ede Jones, CPA). *Donna Ede Jones, CPA presented Audit Report for fiscal year 2019. Included in the presentation was a review of reports, opinion, financial statements, and management letter. Commissioner Yates made a motion to accept the audit as presented and filed. Commissioner Voss seconded the motion. The motion carried 4-0*
6. Update on the Fire Station No. 2 Project. *Project manager from AGCM Sean Spyres provided an update on progress at construction site. Construction items related to furniture, fixture, and equipment are being solidified. Project is tracking to schedule, and approx. \$60,000 of contingency are remaining. Chief and Sean will discuss furniture layouts in the coming week. Additional information is being gathered on access card pricing and should be available next meeting.*
7. Discussion and appropriate action regarding the RFQ for a new ladder truck for ESD No.8.
 - a. Review the results of the RFQ proposal.
 - b. Selecting a proposal for the ladder truck.

c. Authorize the ESD NO. 8 Fire Chief to negotiate the contract for the ladder truck. *Chief Reddout provided overview on results on the ladder truck RFQ proposal and discussed the recommendation per the committee to proceed with Texas Fire Apparatus for a 75ft rear mount Sutphen truck for approx. \$975,000. Commissioner Yates made a motion to accept the proposal from Texas Fire Apparatus and allow Chief Reddout the ability to continue to negotiate contract pricing on the 75ft Sutphen truck. Commissioner Voss seconded the motion. The motion carried 4-0.*

8. Chief's Report on the ESD No. 8 to include the Run Report, provide an operations update of the District and update on the effects of COVID-19 on the District. *Chief Reddout provided the Board with a review of the number of calls for service, and a review of overall response times. Additionally, Chief Reddout outlined the protocol for all COVID-19 related calls which includes full body suit and N95 masks that must be disposed, post run cleaning of equipment and uniforms, and personnel questionnaires. Firefighting personnel has not had any exposure to COVID-19 through today's date, and temperature checks are held when personnel arrive at the station and two other pre-determined times during the day*
9. Administrator's Report on the review of the financial status for the District. *Financial reports reviewed for the period.*
10. Review of the meeting planner and take requests from the Board for any agenda items to be consider at the next meeting scheduled for May 12, 2020. *There were not any agenda items worth noting besides what is already outlined on the meeting planner.*
11. Adjourn. *With no further business before the Board the meeting was adjourned at 7:41 P.M.*

The above notice was posted at the Bexar County Courthouse and the Bexar 8 Fire Station no later than 6:00 P.M., Saturday, April 11, 2020.

The Board may retire to Closed Meeting any time as allowed by applicable law between the meeting's opening and adjournment to discuss items listed on the agenda, including, but not limited to, consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.

ATTEST:

Chris Costley

Chris Costley
Administrator

WJB

Mr. William Burke
Secretary/Assistant Treasurer