

**BEXAR COUNTY
EMERGENCY SERVICES DISTRICT NO. 8
ANNUAL FINANCIAL REPORT**

**FISCAL YEAR ENDED
SEPTEMBER 30, 2016**

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**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
ANNUAL FINANCIAL REPORT
FISCAL YEAR ENDED SEPTEMBER 30, 2016**

DISTRICT OFFICIALS

PRESIDENT	MARIO HUNE
VICE PRESIDENT	DENNIS YATES
TREASURER	MICHAEL VOSS
ASSISTANT TREASURER	LINDA REEVES
SECRETARY	LINDA LOGAN
ATTORNEY	BURNS, ANDERSON, JURY & BRENNER, LLP
AUDITOR	MARGARET NIXON, CPA

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**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED SEPTEMBER 30, 2016**

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INDEPENDENT AUDITOR'S REPORT

District Commissioners
Bexar County Emergency Services District No. 8

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of the Bexar County Emergency Services District No. 8, as of and for the year ended September 30, 2016, and the related notes to the financial statements, which collectively comprise the basic financial statements of the District's primary government as listed in the table of contents.

Management's Responsibility for the Financial Statements

The Bexar County Emergency Services District No. 8's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Qualified Opinion on Governmental Activities

We were unable to obtain adequate assets valuation supporting the Organization's property and equipment that the District obtained from Grey Forest Area Volunteer Fire Department effective January 1, 2016 as discussed in Note 6; therefore, we were unable to satisfy ourselves as to the fair value of \$168,667 included in the change in unrestricted net assets for the year ended September 30, 2016.

Qualified Opinion

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Governmental Activities" paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of the Governmental Activities of Bexar County Emergency Services District No. 8, as of September 30, 2016, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unqualified Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund of Bexar County Emergency Services District No. 8, as of September 30, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note A, the financial statements referred to above include only the primary government of Bexar County Emergency Services District No. 8, which consists of all funds, organizations, institutions, agencies, departments, and offices that comprise the District's legal entity. These primary government financial statements do not include financial data for Bexar County Emergency Services District No. 8's legally separate component unit; District 8 Fire and Rescue, which accounting principles generally accepted in the United States of America require to be reported with the financial data of the primary government. As a result, the primary government financial statements do not purport to, and do not present fairly the financial position of the reporting entity Bexar County Emergency Services District No. 8, as of September 30, 2016, the changes in its financial position or, where applicable, its cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

We have audited, in accordance with auditing standards generally accepted in the United States of America, the financial statements of the reporting entity of Bexar County Emergency Services District No. 8, as of and for the year ended September 30, 2016, and our report thereon, dated May 27, 2017, expressed an unmodified opinion on those financial statements.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis, and budgetary comparison information, on pages 4-9 and 27-29, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required

supplementary information, in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's response to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Bexar County Emergency District No. 8 basic financial statements. The comparative statements section is presented for purposes of additional analysis and is not required to be part of the basic financial statements.

The comparative statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

A handwritten signature in black ink, appearing to read "Margaret Nixon", with a stylized flourish at the end.

Margaret Nixon, CPA

June 27, 2017

MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of Bexar County Emergency Services District No. 8's annual financial report presents our discussion and analysis of the District's financial performance during the fiscal year ended September 30, 2016. Please read it in conjunction with the District's financial statements, which follow this section.

FINANCIAL HIGHLIGHTS

- The District's total net position was \$532,914 at September 30, 2016.
- During the year, the District's expenses were \$158,477 less than the \$1,116,291 generated in taxes and other revenues for governmental activities.
- The total cost of the District's programs increased by \$518,436 from last year, but no programs were eliminated this year.
- The general fund reported a fund balance this year of \$355,984.
- The District did not issue bonds during fiscal year ending September 30, 2016

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts—*management's discussion and analysis* (this section), the *basic financial statements*, and *required supplementary information*. The basic financial statements include two kinds of statements that present different views of the District:

- The first two statements are *government-wide financial statements* that provide both *long-term* and *short-term* information about the District's overall financial status.
- The remaining statements are *fund financial statements* that focus on *individual parts* of the government, reporting the District's operations in more detail than the government-wide statements.
- *The governmental funds* statements tell how *general government services* were financed in the *short term* as well as what remains for future spending.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of *required supplementary information* that further explains and supports the information in the financial statements. Figure A-1 shows how the required parts of this annual report are arranged and related to one another.

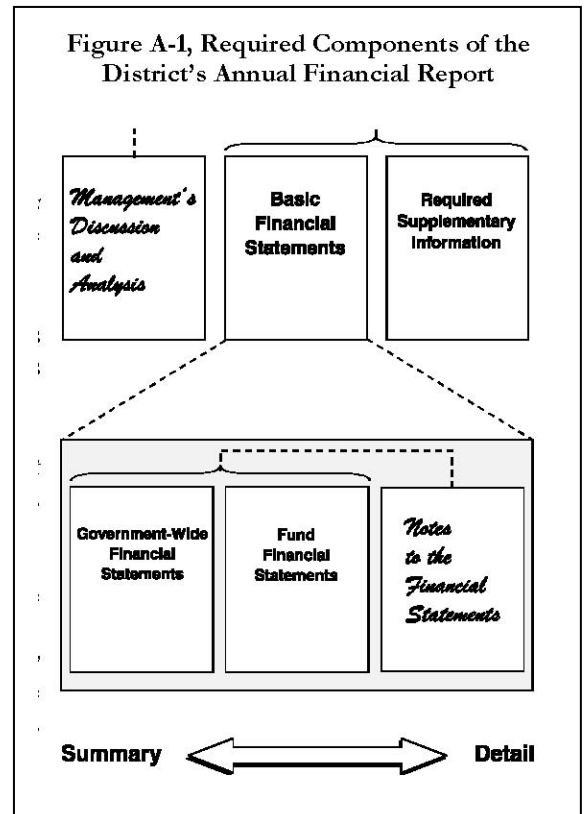


Figure A-2 summarizes the major features of the District's financial statements, including the portion of the District government they cover and the types of information they contain. The remainder of this overview section of management's discussion and analysis explains the structure and contents of each of the statements.

Figure A-2. Major Features of the District's Government-wide and Fund Financial Statements

<i>Type of Statements</i>	Government-wide	Fund Statement
		Governmental Funds
<i>Scope</i>	Entire District's government (except fiduciary funds).	The activities of the District that are not proprietary or fiduciary.
<i>Required financial statements</i>	<ul style="list-style-type: none"> • Statement of net position. • Statement of activities. 	<ul style="list-style-type: none"> • Balance Sheet. • Statement of revenues, expenditures, and changes in fund balances.
<i>Accounting basis and measurement focus</i>	Accrual accounting and economic resources focus.	Modified accrual accounting and current financial resources focus.
<i>Type of asset/liability information</i>	All assets and liabilities, both financial and capital, short-term and long-term.	Only assets expected to be used-up and liabilities that become due during the year or soon thereafter, no capital assets included .
<i>Type of inflow/outflow information</i>	All revenues and expenses during year, regardless of when cash is received or paid.	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter.

Government-Wide Statements

The government-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the government’s assets, deferred outflows of resources, deferred inflows of resources, and liabilities as applicable. All of the current year’s revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the District’s net position and how they have changed. Net position—the difference between the District’s assets, deferred outflows of resources, deferred inflows of resources and liabilities—is one way to measure the District’s financial health or position.

- Over time, increases or decreases in the District’s net position are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the District, one needs to consider additional nonfinancial factors such as changes in the District’s tax base.

The government-wide financial statements of the District include the *Governmental activities*. Most of the District’s basic services are included here, such as Emergency Services and general administration. Property taxes finance most of these activities.

Fund Financial Statements

The District has the following kinds of funds:

- Governmental funds**—All of the District’s basic services are included in governmental funds, which focus on (1) how *cash and other financial assets* that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed *short-term* view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District’s programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information at the bottom of the governmental funds statement, or on the subsequent page, that explain the relationship (or differences) between them.

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

Net position. The District’s combined net position was \$532,914 at September 30, 2016. (See Table A-1). The \$532,914 of unrestricted net position represents resources available to fund the programs of the District next year.

Table A-1
Net Position
(In thousands dollars)

	Governmental Activities		Total Percentage Change
	<u>2016</u>	<u>2015</u>	<u>2016 - 2015</u>
Current Assets:			
Cash and Cash Equivalents	\$ 433.1	\$ 356.8	21.4%
Taxes Receivable	9.8	14.8	-33.8%
Prepaid Expense	10.2	9.3	9.7%
Noncurrent Assets:			
Property and Equipment (net of accumulated depreciation)	168.7	-	100.0%
	<u> </u>	<u> </u>	100.0%
TOTAL ASSETS	<u><u>621.8</u></u>	<u><u>380.9</u></u>	63.2%
Current Liabilities:			
Accounts Payable	59.4	6.5	811.2%
Unearned Income	10.0		100.0%
Payroll Liabilities	19.4	1.9	921.1%
Total Liabilities	<u><u>88.8</u></u>	<u><u>6.5</u></u>	1261.7%
Net Position			
Unrestricted	<u>533.0</u>	<u>374.4</u>	42.4%
TOTAL NET POSITION	<u><u>533.0</u></u>	<u><u>374.4</u></u>	42.4%
TOTAL LIABILITIES AND NET POSITION	<u><u>\$ 621.8</u></u>	<u><u>\$ 380.9</u></u>	63.2%

Changes in Net Position. The District’s total revenues were \$1,116,291. Majority of the District’s revenue comes from taxes and investment income. There was no state aid or grants during the fiscal year. The total cost of all programs and services was 957,814.

Governmental Activities

- Property tax appraisals increased resulting in increased tax revenues of \$114,486.

Table A-2
Changes in District's Net Position
(In thousands dollars)

	Governmental Activities		Total Percentage Change
	<u>2016</u>	<u>2015</u>	<u>2016 - 2015</u>
General Revenues			
Property Taxes	\$ 854.8	\$ 740.3	15.5%
Services Contract	\$ 52.6	\$ -	100.0%
Interest and Other Income	208.9	0.3	69533.3%
Total Revenues	<u>1,116.3</u>	<u>740.6</u>	50.7%
General Expenses			
General Administration	147.7	87.3	69.2%
Emergency Services	<u>810.1</u>	<u>439.2</u>	84.4%
Total Expenses	<u>957.8</u>	<u>526.5</u>	81.9%
Increase (Decrease) in Net Position	<u>\$ 158.5</u>	<u>\$ 214.1</u>	-26.0%

Table A-3 presents the cost of each of the District's largest functions, as well as each function's net cost (total cost less fees generated by the activities). The net cost reflects what was funded by local tax dollars.

- The cost of all *governmental* activities this year was \$957,814 and were financed 100% through taxes.

Table A-3
Net Cost of Selected District Functions
(In thousands dollars)

	Governmental Activities		Total Percentage Change
	<u>2016</u>	<u>2015</u>	<u>2016 - 2015</u>
General Expenses			
General Administration	\$ 147.7	\$ 87.3	69.2%
Emergency Services	<u>810.1</u>	<u>439.2</u>	84.4%
Total Expenses	<u>\$ 957.8</u>	<u>\$ 526.5</u>	81.9%

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

Revenues from governmental fund types totaled \$1,040,529. The increase in local revenues is a result of higher property appraisals. Additionally, significant population growth will result in increased expenses for emergency services.

General Fund Budgetary Highlights

Over the course of the year, the District did revised its budget. Actual expenditures were \$167,863 more than budget amounts. The most significant variances resulted from emergency services.

Revenues were \$213,379 more than final budgeted amount. The increase in revenues is due to management's conservative approach of estimating revenues.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets. At the end of 2016, the District had invested \$ 184,818 in vehicles and medical equipment (see table A-4). This amount, less accumulated depreciation, results in a net capital asset value of \$ 168,667.

	September 30,		Total
	2016	2015	Percentage Change 2016-2015
Property and Equipment	\$ 184,818	\$ -	100%
Less: Accumulated Depreciaton	(16,151)	-	100%
Intangible Assets, Net	<u>\$ 168,667</u>	<u>\$ -</u>	100%

Long Term Debt

As of September 2016, the District had no outstanding long-term debt.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

- Property tax rates did not change; however, the appraised value used for the 2016 budget preparation increased thus revenue projections have increased.
- General operating fund spending increased in the 2017 budget from the 2016 actual expenditures of \$1,045,013 to \$988,810. This is a 5.4% decrease.

These indicators were taken into account when adopting the general fund budget for 2017. Amounts available for appropriation in the general fund budget are \$988,810, a decrease of 5.0% over the 2016 actual revenue of \$1,040,529.

If these estimates are realized, the District's budgetary general fund balance is expected to slightly decrease by the close of 2017.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide District No. 8 citizens, taxpayers, customers, and investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the District Administrator by phone at 210-884-8192.

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**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
ANNUAL FINANCIAL REPORT
FOR YEAR ENDED SEPTEMBER 30, 2016
BASIC FINANCIAL STATEMENTS**

The basic financial statements include integrated sets of financial statements as required by the Governmental Accounting Standards Board (GASB). The sets of statements include:

- Government – wide financial statements

- Fund financial statements:
 - Governmental funds

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
STATEMENT OF NET POSITION
SEPTEMBER 30, 2016**

	<u>Governmental Activities</u>
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ 433,125
Taxes Receivable	9,768
Prepaid Expense	10,201
Noncurrent Assets:	
Property and Equipment (net of accumulated depreciation)	168,667
TOTAL ASSETS	<u>621,761</u>
LIABILITIES AND NET POSITION	
<i>Liabilities</i>	
Accounts Payable	59,435
Unearned Income	9,988
Payroll Liabilities	19,424
Total Liabilities	<u>88,847</u>
<i>Net Position</i>	
Unrestricted	<u>532,914</u>
TOTAL NET POSITION	<u>532,914</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 621,761</u>

The accompanying notes are an integral part of these financial statements.

**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
STATEMENT OF ACTIVITIES
FOR YEAR ENDED SEPTEMBER 30, 2016**

<u>Functions and Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net Revenue (Expense)</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Total Governmental Activities</u>
Governmental Activities				
General Administration	\$ (147,734)	\$ -	\$ -	\$ (147,734)
Emergency Services	(810,080)	-	-	(810,080)
Total Governmental Activities	<u>\$ (957,814)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>(957,814)</u>
General Revenues				
Property Taxes				854,828
Services Income				52,599
Interest and Other Income				<u>208,864</u>
Total General Revenues				<u>1,116,291</u>
Change in Net Position				158,477
Net Assets at Beginning of Year				<u>374,437</u>
Net Assets at End of Year				<u>\$ 532,914</u>

The accompanying notes are an integral part of these financial statements.

**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2016**

	General Fund
ASSETS	
Cash and Cash Equivalents	\$ 433,125
Taxes Receivable	9,768
Prepaid Expenses	10,201
Total Assets	453,094
 LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE	
<i>Liabilities</i>	
Accounts Payable	59,435
Unearned Income	9,988
Payroll Liabilities	19,425
Total Liabilities	88,848
<i>Deferred Inflows of Resources</i>	
Unavailable Property Tax Revenue	8,262
 FUND BALANCE	
Nonspendable	10,201
Unassigned	345,783
Total Fund Balance	355,984
 TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE	 \$ 453,094

The accompanying notes are an integral part of these financial statements.

**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
RECONCILIATION OF THE BALANCE SHEET
TO THE STATEMENT OF NET POSITION GOVERNMENTAL FUNDS
SEPTEMBER 30, 2016**

TOTAL FUND BALANCE - GOVERNMENTAL FUND	\$	355,984
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in government operations are not financial resources and therefore are not reported in the funds.		168,667
Taxes receivable on the Statement of Net Position that do not provide current financial resources are reported as unavailable revenue in the funds.		<u>8,263</u>
TOTAL NET ASSETS - GOVERNMENTAL ACTIVITIES	\$	<u><u>532,914</u></u>

The accompanying notes are an integral part of these financial statements.

**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED SEPTEMBER 30, 2016**

	General Fund
REVENUES	
Taxes	\$ 860,536
Services Income	52,599
Interest and Other Income	127,394
Total Revenues	1,040,529
EXPENDITURES	
Emergency Services	897,277
Administrative	63,470
Professional Fees	55,989
Equipment	20,530
Office Facilities	5,591
Lodging & Transportation	2,156
Total Expenditures	1,045,013
Revenues over (under) expenditures	(4,484)
Fund Balance at Beginning of Year	360,468
Fund Balance at End of Year	\$ 355,984

The accompanying notes are an integral part of these financial statements.

**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE OF GOVERNMENT FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2016**

NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS	\$	(4,484)
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlays as expenditures; however, in the statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation.		168,667
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds. The change of property tax receivable reported in the statement of activities does not provide current financial resources and, therefore, is not reported as revenue in the governmental fund.		<u>(5,706)</u>
CHANGE IN NET POSITION - GOVERNMENTAL ACTIVITIES	\$	<u><u>158,477</u></u>

The accompanying notes are an integral part of these financial statements.

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NOTES TO BASIC FINANCIAL STATEMENTS

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2016

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Bexar County Emergency Services District No. 8 is a political subdivision of the State of Texas and was created by the Bexar County Commissioners' Court after a Public Election on May 13, 2006. The District was created to provide emergency services and promote public safety, welfare, health and convenience of persons residing in the District.

The financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below:

A. THE FINANCIAL REPORTING ENTITY

In evaluating how to define the government for financial purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in GASB Statement 14, "The Financial Reporting Entity." The definition of the reporting entity is based primarily on the concept of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's governing body and either it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the primary government. The District has one component unit, District 8 Fire and Rescue, a nonprofit fire department).

District 8 Fire and Rescue (the "Department") is a local nonprofit fire department without powers of taxation, organized exclusively for the purpose of providing fire protection and emergency services to the area covered by the Bexar County Emergency Services District No. 8. Bexar County Emergency Services District No. 8 appoints its Board of Commissioners as the directors of the Department. The District has elected not to present a blended presentation of those financial statements in the District's annual financial report. Copies of the audit of District 8 Fire and Rescue for the year ended September 30, 2016 can be obtained from the District's management.

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The **government-wide financial statements** include the statement of net position and the statement of activities. Government-wide statements report information on all of the activities of the District. Governmental activities are supported mainly by property taxes.

The statement of activities reflects the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included in program revenues are reported as general revenues.

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2016

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Cont.)

Separate **fund financial statements** are provided for governmental funds. The General Fund meets the criteria of a **major governmental fund**. The District has no other governmental funds.

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

The **government-wide financial statements** are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Revenue types, which have been accrued, are revenue from the investments, intergovernmental revenue and charges for services. Property taxes are recognized in the year for which they are levied. Grants are recognized as revenue when all applicable eligibility requirements imposed by the provider are met.

Revenues are classified as *program revenues* and *general revenues*. Program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. General revenues include all taxes, grants not restricted to specific programs and investment earnings.

Governmental fund level financial statements are reported using current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Measurable and available revenues include revenues expected to be received within 60 days after the fiscal year ends. Receivables which are measurable but not collectible within 60 days after the end of the fiscal period are reported as deferred revenue. Property taxes which were levied prior to September 30, 2015, and became due October 1, 2015 have been assessed to finance the budget of the fiscal year beginning October 1, 2015.

Expenditures generally are recorded when a fund liability is incurred.

The government reports the following major governmental fund:

The General Fund is the general operating fund of the District and is always classified as a major fund. The General Fund is used to account for all financial resources except those required to be accounted for in another fund. Major revenue sources include property taxes and investment of idle funds. Primary expenditures are for general administration, emergency services and management.

The District has no other major governmental funds.

D. CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash deposits and investments with a maturity date within three (3) months of the date acquired by the District.

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2016

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

E. INVESTMENTS

State statutes authorize the District to invest in (a) obligations of the United States or its agencies and instrumentalities; (b) direct obligations of the State of Texas or its agencies; (c) other obligations, the principal and interest of which are unconditionally guaranteed or insured by the State of Texas or the United States; (d) obligations of states, agencies, counties, cities, and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than A or its equivalent; (e) certificates of deposit by state and national banks domiciled in this state that are (i) guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor; or, (ii) secured by obligations that are described by (a) - (d); or, (e). Statutes also allow investing in local government investment pools organized and rated in accordance with the Interlocal Cooperation Act, whose assets consist exclusively of the obligations of the United States or its agencies and instrumentalities and repurchase assessments involving those same obligations. The District has all its monies in interest bearing checking accounts, savings accounts, money market accounts or certificates of deposit. Earnings from these investments are added to each account monthly or quarterly.

F. PROPERTY TAXES RECEIVABLE

Property taxes are levied based on taxable value at January 1 and become due October 1 and past due after the following January 31. Accordingly, receivables and revenues for property taxes are reflected on the government-wide statement based on the full accrual method of accounting. Property tax receivables for prior year's levy are shown net of an allowance for uncollectible.

G. PROPERTY AND EQUIPMENT

All acquisitions of property and equipment are recorded at cost, if purchased or at fair value at date of gift, if donated. Depreciation is computed using the straight-line method over the estimated useful lives of the assets. A salvage value of 10% of original cost is utilized for fire trucks and other vehicles. When assets are disposed of, their cost and accumulated depreciation are removed from the accounts and the resulting gains or losses are credited or charged to operations. Land is recorded at cost and it is not depreciated.

Furniture and equipment is capitalized if cost is over \$5,000. Major improvements and renewals of real property are capitalized if cost is over \$25,000. Repairs and maintenance are charged against operations as incurred. Estimated useful lives are as follows:

Fire Stations (Buildings)	25 years
Fire Fighting Equipment	7-10 years
Fire Trucks	12.5 years
Vehicles light/medium	5 years

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2016

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

H. DEFERRED INFLOWS OF REVENUES

Deferred inflows of resources represent an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resource (revenue) until that time. Unavailable revenue is reported only in the governmental funds balance sheet under a modified accrual basis of accounting. Unavailable revenues from property tax are deferred and recognized as inflow of resource in the period the amount becomes available.

Property tax revenues are recognized when they become both measurable and available in the fund statements. Available means when due, or past due, and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Property tax revenues not expected to be available for the current period are reflected as unavailable revenue.

I. FUND BALANCE

Fund balances in governmental funds are classified as follows:

Nonspendable – Represents amounts that cannot be spent because they are either not in spendable form (such as inventory or prepaid items) or legally required to remain intact.

Restricted – Represents amounts that are constrained by external parties, constitutional provisions or enabling legislation.

Committed – Represents amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. The governing council is the highest level of decision-making authority for the government that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Assigned – Represents amounts which the District intends to use for a specific purpose but do not meet the criteria of restricted or committed. The District may make assignments and has chosen not to delegate that authority to any other individuals.

Unassigned – Represents the residual balance that may be spent on any other purpose of the District.

When an expenditure is incurred for a purpose in which multiple classifications are available, the District wishes restricted balances to be spent first, committed second, and assigned third.

J. NET POSITION

Net Position represent the difference between assets, deferred outflows of resources, deferred inflows of resources, and liabilities. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2016

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

K. USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 – CASH AND CASH INVESTMENTS

The District's funds are required to be deposited and invested under the terms of a depository contract. The depository bank deposits for safekeeping and trust with the District's agent bank approved pledge securities in an amount sufficient to protect District funds on a day-to-day basis during the period of the contract. The pledge of approved securities is waived only to the extent of the depository bank's dollar amount of Federal Deposit Insurance Corporation ("FDIC") insurance.

1. Cash

At September 30, 2016, the carrying amount of the District's deposits in the bank was \$433,125 and the bank balance was \$422,364. The District's depository had pledged securities with a face value of \$1,604,237 and market value of \$1,622,769 as collateral for the District's deposits. All of the District's cash was fully collateralized.

2. Investments

The District is required by Government Code Chapter 2256, The Public Funds Investment Act, to adopt, implement, and publicize an investment policy. That policy must address the following areas: 1) safety of principal and liquidity, 2) portfolio diversification, 3) allowable investments, 4) acceptable risk levels, 5) expected rates of return, 6) maximum allowable stated maturity of portfolio investments, 7) maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio, 8) investment staff quality and capabilities, and 9) bid solicitation preferences for certificates of deposit.

The Public Funds Investment Act ("Act") requires an annual audit of investment practices. Audit procedures in this area conducted as a part of the audit of the basic financial statements disclosed that in the areas of investment practices, management reports and establishment of appropriate policies, the District adhered to the requirements of the Act. Additionally, investment practices of the District were in accordance with local policies.

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2016

NOTE 2 – CASH AND CASH INVESTMENTS (Cont.)

3. Analysis of Specific Deposit and Investment Risks

GASB Statement No. 40 requires a determination as to whether the District was exposed to the following specific investment risks at year end and if so, the reporting of certain related disclosures:

a. Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The ratings of securities by nationally recognized rating agencies are designed to give an indication of credit risk. At year end, the District was not significantly exposed to credit risk.

b. Custodial Credit Risk

Deposits are exposed to custodial credit risk if they are not covered by depository insurance and the deposits are uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the District's name.

Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the name of the government, and are held by either the counterparty or the counterparty's trust department or agent but not in the District's name.

At year end, the District was not exposed to custodial credit risk.

c. Concentration of Credit Risk

The risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. At year end, the District was not exposed to a concentration of credit risk.

d. Interest Rate Risk

This is the risk that changes in interest rates will adversely affect the fair value of an investment. At year-end, the District was not exposed to interest rate risk.

e. Foreign Currency Risk

This is the risk that exchange rates will adversely affect the fair value of an investment. At year end, the District was not exposed to foreign currency risk.

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2016

NOTE 3 – CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2016 was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Trucks and Equipment	-	184,818	-	184,818
Less: Accumulated Depreciation	-	(16,151)	-	(16,151)
Depreciable Property Plant and Equipment, Net	-	168,667	-	168,667
 Total Property and Equipment	 -	 168,667	 -	 168,667

Total additions for the year were \$184,818 of which 81,469 were transfers from GFAVFD (see note 6).

NOTE 4 – AD VALOREM (PROPERTY) TAXES

Taxes were levied on and payable as of October 1. The District has contracted with the Bexar County Tax Assessor-Collector to collect taxes on its behalf. Current year taxes become delinquent February 1. Current year delinquent taxes not paid by July 1 are turned over to attorneys for collection action.

For tax year 2015, the assessed tax rate for the District was 0.10000 per \$100 on an assessed valuation of \$840,326,065 used to fund 2016 activities. Total tax levy for fiscal year 2016 was \$840,326. As of September 30, 2016, the delinquent current taxes for 2016 were \$8,262.

NOTE 5 – CONCENTRATION OF EXPENDITURES

For fiscal year 2016, the District paid \$897,277 for emergency services. This amount includes a payment the District made of 23,428 for a fire truck that the District 8 Fire and Rescue is purchasing to service the District's tax payers. Also, the District is planning the construction of a building for a Fire Station. During fiscal year 2016 the District used \$183,300 in relation to this project. These costs represented 94% of the expenditures incurred by the District during the fiscal year.

NOTE 6 – SERVICE PROVIDERS

On October 1, 2015, the District started the process of transferring all GFAVFD personnel and assets to the District with the purpose of becoming its own service provider. The District contracted with the City of Grey Forest to lease the building located at 18515 Scenic Loop Rd, Helotes, TX 78023 to house fire station operation, which will be managed by the District. As of January 1, 2016, the District acquired the personnel and assets of the GFAVFD to provide emergency services to the District. As a result of this acquisition, the District plans to create and update the necessary policies and procedures for personnel, payroll, procurement, and an equipment and replacement plan to manage the assets and personnel to adequately provide services to the area.

The District is also continuing to develop a Service Plan to meet the needs of the growing district, which includes the establishment of a second fire station. To accomplish this the District has funded a parcel of land where it is planning to build a second fire station under District 8 Fire and Rescue (a nonprofit fire department) with the purpose of providing equipment and housing for firefighters to service the taxpayers of the District with emergency services. Per service agreement, upon dissolution, title and ownership of all assets purchased with District funds will be transferred to the District. As of September 30, 2016 District 8 Fire and Rescue has \$772,152 reserved for this project. These reserves were

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2016

NOTE 6 – SERVICE PROVIDERS (Cont.)

provided by the District through the past several years as funds were available for appropriation. The District is currently seeking additional funds for the project, which may take several years to accomplish due to the \$20,000 debt limit imposed by the city of San Antonio on the Districts of Bexar County. This plan is pending the outcome of the City of San Antonio's IH-10 West Annexation Plan, which would greatly impact the District.

NOTE 7 – PENSION PLAN

Plan Description

Bexar County Emergency Services District No. 8 (BCESD8) began participation in the Texas County & District Retirement System (TCDRS) as of Mar. 1, 2016, and therefore did not have any participating employees as of the TCDRS measurement date, Dec. 31, 2016. A description of the pension plan pursuant to Paragraph 40 of GASB Statement No. 68 is as follows:

- a. BCESD8 participates in TCDRS, which is a statewide, agent multiple-employer, public employee retirement system.
- b. A brief description of benefit terms:
 - 1) All full- and part-time non-temporary employees participate in the plan, regardless of the number of hours they work in a year. Employees in a temporary position are not eligible for membership.
 - 2) The plan provides retirement, disability and survivor benefits.
 - 3) TCDRS is a savings-based plan. For the BCESD8 plan, 7% of each employee's pay is deposited into his or her TCDRS account. By law, employee accounts earn 7% interest on beginning of year balances annually. At retirement, the account is matched at an employer set percentage(s) (current match is 200%) and is then converted to an annuity.
 - 4) There are no automatic COLAs. Each year, BCESD8 may elect an ad hoc COLA for its retirees (if any). There are two COLA types, each limited by actual inflation.
 - 5) Benefit terms are established under the TCDRS Act. They may be amended as of Jan. 1 each year, but must remain in conformity with the Act.
- c. As of the measurement date (Dec. 31, 2016), BCESD8 had no employees covered in TCDRS.
- d. BCESD8's contribution rate is calculated annually on an actuarial basis, although the employer may elect to contribute at a higher rate. The BCESD8 contribution rate is based on the TCDRS funding policy adopted by the TCDRS Board of Trustees and must conform with the TCDRS Act. The employee contribution rates are set by BCESD8 and are currently 7%. The actuarially determined employer contribution rate for 2016 was 8.38%. Contributions to the pension plan from BCESD8 were \$11,027.6 for the fiscal year ended Sep. 30, 2016.
- e. The most recent comprehensive annual financial report for TCDRS can be found at the following link, www.tcdrs.org.

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2016

NOTE 8 – CONTINGENT LIABILITIES

Litigation

The District is not aware of any pending or threatened litigation.

NOTE 9 – RISK MANAGEMENT

The Bexar County Emergency Services District No. 8, is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. To cover this risk the District contracts with the Volunteer Firemen's Insurance Services (VFIS) of Texas to provide insurance coverage for Property/Casualty. VFIS is a multi-employer group that provides for a combination of modified self-insurance and stop-loss coverage. Contributions are set annually by VFIS. Liability by the District is generally limited to the contributed amounts. Annual contributions for the year ended September 30, 2016, were \$11,097.

The District will begin a planning process to establish a capital reserve plan in Fiscal Year 2017 to prepare for the following challenges: 1) the limited ability of the Special Districts to obtain debt, currently set at a maximum limit of \$20,000 without the consent of the City of San Antonio as prescribed by Chapter 775 of the State Health and Safety Code; 2) the uncertainty presented by the potential partial annexation announced by the City of San Antonio affecting property tax revenues and level of emergency services; 3) the need of a new fire station due to the observed growth in the District's area; and 4) for protection from unexpected loss in property values and associated tax revenue due to a catastrophic loss from a natural disaster.

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REQUIRED SUPPLEMENTARY INFORMATION

Required supplementary information includes financial information and disclosures that are required by the GASB but are not considered a part of the basic financial statements. Such information includes:

- Budgetary Comparison Schedule – General Fund

**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2016**

	<u>Budget Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		<u>Favorable (Unfavorable)</u>
REVENUES				
Taxes	\$ 772,000	\$ 772,000	\$ 852,274	\$ 80,274
Delinquent Taxes	5,000	5,000	8,262	3,262
Services Income	-	-	52,599	52,599
Interest and Other Income	-	50,150	127,394	77,244
TOTAL REVENUES	<u>777,000</u>	<u>827,150</u>	<u>1,040,529</u>	<u>213,379</u>
EXPENDITURES				
Emergency Services	699,400	738,350	897,277	(158,927)
Administrative	62,900	66,850	63,470	3,380
Professional Fees	14,850	54,850	55,989	(1,139)
Equipment	1,750	1,400	20,530	(19,130)
Office Facilities	6,600	13,700	5,591	8,109
Lodging & Transportation	4,500	2,000	2,156	(156)
TOTAL EXPENDITURES	<u>793,000</u>	<u>877,150</u>	<u>1,045,013</u>	<u>(167,863)</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(16,000)	(50,000)	(4,484)	45,516
Fund Balance - October 1	<u>360,468</u>	<u>360,468</u>	<u>360,468</u>	<u>-</u>
Fund Balance - September 30	<u>\$ 344,468</u>	<u>\$ 310,468</u>	<u>\$ 355,984</u>	<u>\$ 45,516</u>

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
NOTES TO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL
SEPTEMBER 30, 2016

Budgetary Information – The budget is prepared in accordance with accounting principles generally accepted in the United States of America. The District maintains strict budgetary controls. The objective of these controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the District’s Board and as such is a good management control device.

Budgetary preparation and control is exercised at the department level. Actual expenditures may not legally exceed appropriations at the fund level. Actual expenditures did not exceed appropriations for the year ended September 30, 2016.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve that portion of the applicable appropriation, is utilized in the governmental funds. Encumbrances lapse at year-end and do not constitute expenditures or liabilities because the commitments must be re-appropriated and honored during the subsequent year.

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OTHER SUPPLEMENTARY INFORMATION

Other supplementary information includes financial statements and schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

Such statements and schedule include:

- Comparative Balance Sheet – General Fund
- Comparative Statements of Revenues, Expenditures and Changes in Fund Balances

**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
COMPARATIVE BALANCE SHEETS - GENERAL FUND
SEPTEMBER 30, 2016 AND 2015**

	2016	2015
ASSETS		
Cash and Cash Equivalents	\$ 433,125	\$ 356,813
Taxes Receivable	9,768	14,758
Prepaid Expenses	10,201	9,341
Total Assets	453,094	380,912
 LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE		
<i>Liabilities</i>		
Accounts Payable	59,435	4,623
Unearned Income	9,988	-
Payroll Liabilities	19,425	1,852
Total Liabilities	88,848	6,475
 <i>Deferred Inflows of Resources</i>		
Unavailable Property Tax Revenue	8,262	13,969
 <i>Fund Balance</i>		
Nonspendable	10,201	
Unassigned	345,783	360,468
Total Fund Balance	355,984	360,468
 TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE		
	\$ 453,094	\$ 380,912

**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 8
COMPARATIVE STATEMENTS OF
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -
GENERAL FUND
FOR YEARS ENDED SEPTEMBER 30, 2016 AND 2015**

	2016	2015
REVENUES		
Taxes	\$ 860,536	\$ 735,766
Services Income	52,599	-
Interest and Other Income	127,394	312
Total Revenues	1,040,529	736,078
 EXPENDITURES		
Emergency Services	897,277	439,244
Administrative	63,470	53,382
Professional Fees	55,989	13,340
Equipment	20,530	12,463
Office Facilities	5,591	5,729
Lodging & Transportation	2,156	2,207
Directors Expenses	-	212
Total Expenditures	1,045,013	526,577
 Revenues over (under) expenditures	(4,484)	209,501
 Fund Balance at Beginning of Year	360,468	150,967
 Fund Balance at End of Year	\$ 355,984	\$ 360,468

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