

Bexar County
Emergency Services District No. 8
Meeting Minutes
May 2, 2017
6:30 P.M.

The Bexar County Emergency Services District No. 8 conducted a meeting at 9900 Escondida, Helotes, Texas 78023 on May 2, 2017 beginning at 6:30 P.M. The following was discussed:

1. Commissioner Hune called the Bexar County Emergency Services District No. 8 Meeting to Order at 6:30 P.M. and established a quorum with Commissioners' Logan, Voss, Yates and Reeves present.
2. The Pledge of Allegiance was recited.
3. Citizens to be heard (3-minute time limit per person.) *There weren't any citizens signed up to speak during this segment.*
4. Approval of Minutes from the April 4, 2017 Meeting, April 11, 2017 Workshop, and the April 13 Special Meeting. *The members requested that two items be deleted from the minutes. Commissioner Reeves made a motion to approve the minutes as amended. Commissioner Yates seconded the motion. Motion carried by a 5/0 vote in favor of.*
5. Presentation by a representative of the Texas Commission on Fire Protection related to their mission and the District's responsibilities. (A short question and answer session with the Board will follow.) *Mr. Tim Gardner was the representative that attended the meeting to talk with the Board. He spent time explaining as to how their agency is responsible for certifying paid fire fighters by providing training courses developed by experts to ensure that individuals learn the proper way to fight fires and most importantly, work with safety in mind. There were a number of questions asked by the members.*
6. Presentation by a representative of the Texas A&M Forest Service to explain what services they provide and further detail what equipment/vehicles are available through their organization. (A short question and answer with the Board will follow.) Mr. Garry Barney represented the Forestry Service. He provided some information about the services his organization provides. The question was asked: Does an origination loose points if it changes its name? Mr. Barney thought not, but said he would verify and get back to us with the information.
7. Discussion and possible action on submitting a request and payment of \$595 to the Texas Commission on Fire Protection (TCFP) to become a certified TCFP

Training Facility. *Commissioner Voss made a motion to approve the request. Commissioner Yates seconded the motion. Motion carried by a 3/1/1 vote in favor of. Commissioner Reeves opposed the motion and Commissioner Logan abstained.*

8. Chief's Report:

- a. Run Report. *Response time went down by ½ minute for the month.*
- b. Update on Fire Service Operations. *The month has quite a number of red flags lately. The Chief spoke about public relation events and Hazmat training. The new fire fighter that was hired recently quit and moved on.*

9. Discussion and possible action on Emergency Services District No. 8 Information Technology capabilities. *Commissioner Yates spoke about this item and the things that he learned related to this at the year's annual SAFE-D convention. This item will be deferred until a later date.*

- a. Review of Information Technology Management and Security.
- b. Capability for Cloud Storage of Records Storage and Sharing.
- c. Discussion on E-Mail Management and Addresses.

10. Update on the District's Audit for Fiscal Year 2016 due at the County Auditor's Office on June 1, 2017. *The audit will not be turned into the County Auditor's office on the due date. Commissioner Hune requested that the District's attorney, Mr. Ken Campbell, prepare a letter requesting a 30-day extension. The letter has been submitted, but the District has not received a reply to date.*

11. Discussion of a new lease agreement with the Scenic Loop Spa & Event Center. *The Board discussed several options as to leasing office space for the District. Commissioners Logan and Reeves will be looking to see what is available for office space within the District.*

12. Financials.

- a. Review of the financial reports for the District. *The Board reviewed the financial reports for the District.*
- b. Authorization to pay the bills through May 31, 2017. *Commissioner Yates made a motion to pay the bills through May 31, 2017. Commissioner Logan seconded the motion. Motion carried by a 5/0 vote in favor of.*

13. Review the annual meeting plan and request for any additional items to be added to the next meeting agenda tentatively scheduled for June 6, 2017. *Some of the things that were spoken about and possibly being added to the next agenda was the building of a new station and the need for an office within the District.*

14. Adjourn. *Commissioner Reeves made a motion to adjourn. Commissioner Yates seconded the motion. Motion carried by 5/0 vote in favor of. Meeting*

adjourned at 9:09 P.M.

ATTEST:

Ms. Linda Logan
Secretary

Ms. Gloria Salinas
Administrator