

**Bexar County
Emergency Services District No. 8
Meeting Minutes
October 4, 2016
6:30 P.M.**

The Bexar County Emergency Services District No. 8 conducted a meeting at 19215 Scenic Loop Road, Helotes, Texas 78023 on October 4, 2016 beginning at 6:30 P.M. The following was discussed:

1. Commissioner Reeves called the Bexar County Emergency Services District No. 8 Meeting to Order at 6:30 P.M. and established a quorum with Commissioners' Hune and Logan present.
 - a. The Pledge of Allegiance was recited.
2. Introduction of new Board members. This item was deferred as both new members were unable to attend.
 - a. Swearing in of the new Board members.
3. Citizens to be heard. (3 minute time limit per person.) There weren't any citizens signed up to speak during this segment.
4. Approval of Minutes from September 26, 2016. This item was deferred.
5. Discussion and action on amending Grey Forest Volunteer Fire Department Bylaws. Mr. Campbell, the District's attorney, will be sending Chief Reddout an email detailing what items will need to be taken care of as the District proceeds. Some of the discussion centered on possibly having two ESD Board members and an individual from the area sitting on the new Board.
6. Discussion and action on accounting transfer of all funds of Grey Forest Volunteer Fire Department, with the sole exception of BBVA Compass Account as agreed in Bill of Sale, including authorizing a forensic audit of statements, assets, and disbursements for same and transfer of BBVA Account to responsible individual or entity. Commissioner Hune made a motion authorizing a forensic audit as described above and further instruct Mr. Campbell to search and engage an independent auditor to proceed as necessary. Commissioner Logan seconded the motion. Motion carried by 3/0 vote in favor of.
7. Update, Discussion and appropriate action on the following;

At this time, Commissioner Reeves informed the Public that the Board would be going into Closed Session to consult with the District's attorney. Closed Session began at 6:40 P.M. and came back into Open Session at 7:30 P.M.

- a. Action to possibly approve the start of a 53-hour work period for full time personnel. Commissioner Hune made a motion to adopt the FLSA 207K work period as presented by Chief Reddout on October 1st pursuant to section 207(k) of the FLSA and 29 CFR Part 553. Commissioner Logan seconded the motion. Motion carried by a 3/0 vote in favor of.
- b. Action to possibly approve a salary adjustment for personnel. Commissioner Hune made a motion that the Chief adjust, effective immediately, the pay of two

individuals to bring them up to a minimum hourly salary. Commissioner Logan seconded the motion. Motion carried by a 3/0 vote in favor of. Commissioner Hune made another motion to have the Chief write job descriptions for all fire personnel. Commissioner Logan seconded the motion. Motion carried by a 3/0 vote in favor of.

- c. Action to review the FY 2017 Budget and amend the Budget as necessary. No action taken on this item.
8. Adjourn. Commissioner Hune made a motion to adjourn. Commissioner Logan seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting adjourned at 7:50 P.M.

ATTEST:

Mr. Mario Hune
Secretary/Treasurer

Ms. Gloria Salinas
Administrator