

**Bexar County
Emergency Services District No. 8
Meeting Minutes
February 5, 2019
6:30 P.M.**

The Bexar County Emergency Services District No. 8 will conduct a meeting at the Grey Forest City Hall located at 18502 Scenic Loop Road, Helotes, Texas 78023 on February 5, 2019 beginning at 6:30 P.M. The following will be discussed with possible action as necessary:

1. Call the Bexar County Emergency Services District No. 8 Meeting to Order and establish a quorum. *Commissioner Hune called the Bexar County Emergency Services District No. 8 meeting to order at 6:30 p.m. and established a quorum.*
2. Pledge of Allegiance. *Pledge of Allegiance was recited.*
3. Citizens to be heard. (3-minute time limit per individual) *Chief Shane Reddout presented Board members who were not in attendance at the Firefighters Ball with medals that were given out that evening.*
4. Approval of the minutes from the meeting of January 8, 2018. *Minutes in need of amendment to correct the date to pay bills through from December 31, 2018 to January 31, 2019. Commissioner Yates made a motion to accept the minutes as amended. Commissioner Voss seconded. The motion carried by a vote 3-0.*
5. Discussion and possible action regarding the Fire Station No. 2 Project
 - a. Update on the Fire Station No. 2 Project. *Mr. Rosenborough provided update on the most recent budget estimates at \$3.6MM which included an increase from last meeting of \$100K, driven by additional square footage identified by design firm. Additionally, the team has begun to market the project amongst the general contractor community to begin generating interest. Final refinements on the contract with Luna Middleman for design fees is being worked through and legal counsel is reviewing. Updated draft schedule was also provided:*
 - 2/11/19 - Execute LMA Contract*
 - 3/29/19 - Construction Documents Complete*
 - 4/13/19 - Release for Permitting and Bidding*
 - 5/1/19 - Open Bids*
 - 5/15/19 - Negotiate and Execute Contract*
 - 6/3/19 - Mobilize and Begin Construction*
 - May/June 2020 - Complete Construction/Owner Turn Over*
 - b. Update on the discussion with the City of San Antonio to increase the Debt Limit for ESD No. 8. *Chris Costley provided a review of the packet of documents which will be submitted to the city of San Antonio for review in order to get the debt limit amount for ESD No. 8 increased. The packet included a project description, station design, draft schedule, list of investments, financial statements and projections. The packet will be submitted following the meeting.*
6. Discussion and appropriate action regarding the Sales Tax Referendum on May 4, 2019. *A general discussion on potential locations/dates to notify the public were discussed. A more detailed communication plan will be put together for next meeting.*

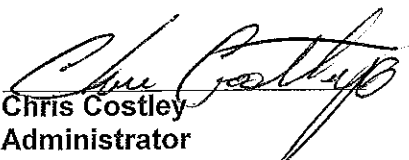
7. Discussion and appropriate action regarding a replacement brush truck. *Chief Reddout provided an update on the funding amount and process for brush truck. Due to the amount of the truck the process for procuring the truck needed to be done through a sealed bid process per state law. The outcome of this process increased the amount from the prior quote to \$119,715.17 Motion to rescind the previous approval for the replacement brush truck made by Commissioner Yate. Motion seconded by Commissioner Voss. The motion carried 3-0 Commissioner Yates made a motion to approve the purchase of the brush truck at the low bid of \$119,715.17 by Wildfire Truck and equipment, with the acknowledgement that ESD No. 8 funds to be utilized do not exceed the purchase amount less the \$45,000 grant that was received. Commissioner Voss seconded the motion. The motion carried 3-0*
8. Discussion and appropriate action on the purchase of an e-hydraulic rescue tool and crib set. *Chief Reddout confirmed that the rescue tool and crib set was in the capital budget for this year. Commissioner Yates made a motion to approve purchase of e-hydraulic rescue tool and crib set. Commissioner Voss seconded motion. The motion carried 3-0*
9. Review of the financial report for the District. *Financial reports were reviewed.*

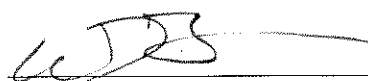
Discussion and approval to pay the bills through February 28, 2019. Commissioner Yates made a motion to pay bills through February 28, 2019. Commissioner Voss seconded the motion. The motion carried 3-0
10. Fire Chief's Report. *Chief Reddout provided the Board with a review of the number of calls for service. Items of note this month include an update on reimbursements from TDEM and TIFMAS. Staff members attended TEEX Leadership Symposium. Current opening of 1 full time position.*
11. Review of the meeting planner and discuss requests from the Board for any agenda items for consideration at the next meeting scheduled for March 5, 2019. *Items for discussion include a discussion and action on dissolution of the Grey Forest Volunteer Fire Department entity, and appointing Board member(s) to review the Administrator position.*
12. Adjourn. *With no further business before the Board the meeting was adjourned at 8:21 P.M*

The above notice was posted at the Bexar County Courthouse, Grey Forest City Hall and the Bexar County ESD No. 8 Fire Station no later than 6:00 P.M., Saturday, February 2, 2019.

Note: The Board may retire to Closed Meeting any time as allowed by applicable law between the meeting's opening and adjournment to discuss items listed on the agenda, including, but not limited to, consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.

ATTEST:


Chris Costley
Administrator


Mr. William Burke
Secretary/Assistant Treasurer