



**Bexar County  
Emergency Services District No. 8  
May 10, 2022 at 6:30 P.M.  
Meeting Minutes**

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The Bexar County Emergency Services District No. 8 will conduct a meeting at the Emergency Services District No. 8 Fire Station located at 20825 Babcock Rd, San Antonio, Texas 78255 on May 10, 2022 beginning at 6:30 P.M.

The following will be discussed with possible action as necessary:

1. Call the Bexar County Emergency Services District No. 8 Meeting to Order and establish a quorum. *Commissioner Hune called the Bexar County Emergency Services District No. 8 meeting to order at 6:37 P.M. and established a quorum.*
2. Pledge of Allegiance. *Pledge of Allegiance was recited.*
3. Citizens to be heard. (Individuals have 3 minutes) *There were no citizens signed up to speak.*
4. Approval of the minutes from the meeting held on April 12, 2022. *Commissioner Ginader made a motion to accept the minutes as written. Commissioner Burke seconded. The motion carried by a vote 4-0*
5. Discussion and appropriate action on the Audit Report for the Fiscal Year ending 2021. (Presented by Donna Ede Jones, CPA). *Donna Ede Jones, CPA presented Audit Report for fiscal year 2021. Included in the presentation was a review of reports, opinion, financial statements, and management letter.*
6. **Closed Session** – The Bexar County Emergency Services District No. 8 will convene in executive session to discuss the following items:
  - a. Discussion of personnel matters regarding the performance of the Fire Chief pursuant to Chapter 551.074 of the Texas Government Code
  - b. Discussion regarding the roles and responsibilities of the Officers of the ESD No. 8 Board.*The Board entered Executive Session at 7:05 P.M. The Board concluded Executive Session at 8:07 P.M. No action was taken.*
7. Discussion and possible action on the performance evaluation of the Fire Chief. *Discussion on key points for Chief Reddout to address during the next year include generating an organizational chart and putting a plan in place to improve staffing and succession planning.*
8. Discussion and possible action on the Information Technology Report for the District. *Chief Reddout provided an update on ongoing IT activities including surge data that was provided. The data was incomplete, and Chief will contact the vendor to get the data updated. Commissioner Ginader made a motion to engage a second company if we don't get data updated from original company in two weeks. Commissioner Burke seconded. The motion carried 4-0*

9. Chief's report. *Chief Reddout provided the Board a review of the number of calls for service, and a review of overall response times. Noteworthy activity this month included 3 possible structure fires in ESD 4 a structure fire assist with Shavano Park. Additionally, the department was at the Helotes Cornyval Festival.*
10. Administrator's report. *Financial reports reviewed for the period.*
11. Review the meeting plan, canvas the Board for items to be consider at the next meeting scheduled for June 14, 2022 and set the date for a workshop on Fire Station 3. *The Board agreed upon meeting on June 25<sup>th</sup> for the Station 3 workshop.*
12. Adjourn. *With no further business before the Board the meeting was adjourned at 8:40 P.M.*

**The above notice was posted at the Bexar County Courthouse, Bexar County ESD No. 8 Stations at 18515 Scenic Loop Rd, Helotes Texas 78023 and 20825 Babcock Rd, San Antonio Texas 78255 no later than 6:00 P.M., Saturday, May 7, 2022.**

**The Board may retire into Closed Session at any time as allowed by applicable law between the meeting's opening and adjournment to discuss items listed on the agenda pursuant to Chapter 551.071 of the Texas Government Code. Action, if any, will be taken in open session.**

**ATTEST:**

  
**Chris Costley**  
**Administrator**

  
**Mr. William Burke**  
**Secretary/Treasurer**